



## 202.10AP Student Awards and Scholarship Criteria

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### CROSS REFERENCE:

- [202.10AP Exhibit 1 CS Attendance Protocol](#)
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Buffalo Trail Public Schools strives to have all students successful in the program they are enrolled. Recognition of success in these programs is believed to be a motivating factor for students to strive for continued success.

1. Schools will be expected to inform students and parents of the available scholarships/awards (and their application criteria) as early as possible in the school year.
2. Schools are encouraged to develop a central location for scholarship and award information in the school (and/or school website) that is accessible to both students and parents

### BTPS HONOUR PINS

The Board will strive to recognize achievement of students through an award system where pins are presented to the students at their respective schools.

To recognize and celebrate student success in the program in which they are enrolled in Grade 7 through 12, the Board will award these students a Buffalo Trail Public Schools 'Honour Pin'.

### Criteria:

Honour pins are awarded according to the following criteria:

Grade 7 - 9 must attain a final year combined average of 80% or higher.

Grade 10 -12 must attain a final year credit weighted average of 80% or higher.

### **Procedures:**

1. Schools will notify central office of the number of students at each grade level to be awarded Honour Pins.
2. The required number of Honour Pins will be sent to the school principal for presentation to the students.
3. Buffalo Trail Public Schools Honour Pins will be presented to the students at each school at an appropriate function.
4. Schools may request that a board trustee and/or superintendent attend the school function to present Buffalo Trail Public Schools Honour Pins. (202.10AP Exhibit 1 CS Attendance Protocol)

### **SCHOLARSHIPS AND ENDOWMENTS** (administered by Buffalo Trail Public Schools)

#### **Procedures:**

1. Outstanding achievement shall be recognized and appropriately honoured within each school; the Board approves the acceptance of financial support that promotes the mission, vision, values and beliefs of the Division and fulfills the mandate of honouring excellence in our schools. The Division may issue a tax-deductible charity receipt if:
  - 1.1 The donation is in compliance with Canada Customs and Revenue Agency criteria.
2. Information about school awards shall be communicated by the school(s) impacted by the award at the beginning of each term to students, parents and the community.
3. Principals shall include all scholarships and awards offered and the names of the recipients in their School Education and Annual Results Report.
4. If not already set out under the donor agreement, schools shall develop policies and procedures governing student awards and scholarships.

#### **AWARD 1**

Administered by the Buffalo Trail School Division: **Allan Quick Memorial Scholarship**

Background: Allan Quick farmed in the Landonville area, north of Clandonald. He was a very community minded man and, as such, this scholarship is set up to assist students from Allan's home community and surrounding area, who graduated from high schools in the former County of Vermilion School District. This scholarship rewards positive results in studies related to agriculture at Lakeland College. Locations: Dewberry, J.R. Robson, Marwayne, Kitscoty or E.H. Walter Amount: The amount will be the value of the interest received from the investment each year. This is approximately \$1500.00-\$2000.00 per year.

#### **Award Criteria:**

1. Student must have graduated from one of the above listed schools.
2. Preference will be given to students with a farming background who grew up closest to Allan's farm on the SW-6-55-5 W4 in the Landonville area.
3. Student must be enrolled in a minimum two-year program to maximum four-year program at Lakeland College - Vermilion or Lloydminster campus.

4. Students must supply a letter from Lakeland College proving successful completion of first, second, third- or fourth-year courses (students are eligible to apply for this award following completion of each year of their program).
5. Students must also include the following with their application:
  - 5.1. A letter of reference from their high school principal, teacher or college instructor.
  - 5.2 A list of academic achievement and community involvement throughout high school and while attending college.
  - 5.3 A brief explanation of how their future career will relate to agriculture.
  - 5.4 Legal land location of their family farm home quarter (if the student has a farming background).
6. Eligible courses (as of 2007-2008) are:
  - 6.1 Agribusiness
  - 6.2 Agro-environmental Technology
  - 6.3 Animal Health technology
  - 6.4 Animal Science Technology
  - 6.5 Bachelor of Applied Financial Services
  - 6.6 Bachelor of Applied Science-Environmental Management
  - 6.7 Bachelor of Commerce
  - 6.8 Business Administration Certificate or Diploma
  - 6.9 Conservation and Restoration Ecology
  - 6.10 Crop Technology
  - 6.11 Environmental Conservation and Reclamation
  - 6.12 Environmental Protection Technology
  - 6.13 Financial Services
  - 6.14 Livestock Production
  - 6.15 Management
  - 6.15 Professional Accounting
  - 6.16 Small Business and Entrepreneurship
  - 6.17 University Transfer
    - 6.17.1 Pre-Doctor of Veterinary Medicine
    - 6.17.2 Pre-Agriculture
  - 6.18 Wildlife and Fisheries Conservation

This list may be added to with the approval of the executors of the Allan Quick estate. Student must apply with all information by October 1st in the year courses are completed.

Send application to:

Assistant Superintendent Buffalo Trail Public Schools  
 1041-10A Street  
 Wainwright, AB T9W 2R4

## **AWARD 2**

Funds administered by the Buffalo Trail School Division: **The George Neil Wilson and Ethel Sloan**

### **Memorial Scholarship**

Background: Ethel Sloan spent her early years in the Mannville area and created this scholarship to benefit the future students of Mannville School. Locations: Mannville School. Amount: The amount will be the value of the interest received from the investment each year after the Board uses part of these to compensate for the level of inflation during that year.

#### **Award Criteria:**

1. The balance is then to be to the top male and female student from Mannville School graduating that year and enrolling and attending a post-secondary institution in a recognized full-time program leading to a certificate, diploma and/or degree.
2. The student is to be considered one who would normally reside in the attendance area of Mannville School.
3. The award recipients and size of awards are determined on the following criteria as set out in the Donor agreement:
  - 3.1 Each recipient must be a Canadian citizen or a landed immigrant,
  - 3.2 Top scholastic standing for male and female student who also fulfill the requirements set out further in this document,
  - 3.3 financial need,
  - 3.4 academic achievements,
  - 3.5 extra-curricular involvement in the school and community,
  - 3.6 general deportment,
  - 3.7 student effort.
4. The Awards Committee at Mannville School is responsible for providing the names and qualifications for these awards to the Board Office so that cheques are sent for the recipients and these names shall be reported to the Trustees of the memorial trust fund in a timely manner.
5. That School Based Committee shall also affirm that the recipients fit the criteria set out by the terms of the Memorial Trust fund.

Note: If the fund size grows to allow any one award to be considered excessive, the Board may choose to provide additional qualifying students with an award.

### **AWARD 3**

Funds administered by the Buffalo Trail School Division: **The Clarence Burpee Memorial Scholarship**

Background: Clarence Burpee set aside a fund for the promotion and encouragement of education at the Hughenden Public School. The interest earned by that fund is awarded annually to a qualifying student from that school. Location: Hughenden Public School.

#### **Award Criteria:**

1. The recipient shall be a graduate of Hughenden School who is enrolled and completes the year's full-time program in a field of study directly related to agricultural studies at a Canadian

University. If the scholarship is not awarded to a student in the previous year then the award can be made available to a qualifying student who is enrolled at any Canadian post-secondary institution taking agriculture. The intent is to award the scholarship at least every other year.

2. The student shall apply to the School Award Committee for this award.

#### **AWARD 4**

Funds administered by the Buffalo Trail School Division: **Ernest and Mildred Theaker Scholarship**

Background: The estate of Ernest and Mildred Theaker established the Ernest and Mildred Theaker Scholarship Trust Fund to be provided for the advancement of their education to a graduating student from Provost Public School. They were residents of the Provost area and farmed and ran a dairy for many years. Mrs. Theaker was a teacher in Provost and area schools. When they retired in the 1960's, they spent a great deal of time traveling. Mr. Theaker passed away in the 1970's and Mrs. Theaker moved into the Hillcrest Lodge. They had no children of their own and wanted to leave a legacy to continue the many contributions they made to the youth of the area. Location: Provost Public School  
Amount: Interest paid out in the previous year.

#### **Award Criteria:**

1. One student may receive this award in any year.
2. A selection board will determine who qualifies for this award in any year. The following factors will be utilized by the Principal and school staff in determining the student names to be submitted to that selection board:
  - 2.1 academic achievement,
  - 2.2 the student must be enrolled in the following year at any Canadian post-secondary institution,
  - 2.3 credit load,
  - 2.4 school involvement/citizenship,
  - 2.5 community involvement/citizenship,
  - 2.6 attitude, and
  - 2.7 financial need.
3. The board will consist of the Mayor of Provost, the Reeve of the MD of Provost, and the Chair of the Board of Trustees of Buffalo Trail Public Schools or their designates. They shall:
  - 3.1 Review the information provided by the principal of Provost Public School,
  - 3.2 Determine the scholarship recipient,
  - 3.3 Announce the recipient at the Provost Public School graduation (award?) ceremonies,
  - 3.4 Determine the action to be taken of the scholarship recipient defaults by failing to meet or fulfill scholarship criteria.

#### **AWARD 5**

Funds administered by the Buffalo Trail School Division: **John Nicol Scholarship**

Background/Location: Kitscoty High School or students attending other BTPS High Schools while residing in what is considered to be the Kitscoty school attendance area. There are two or more scholarships awarded in any year. Amount: Variable depending upon interest earned. The scholarship is awarded following the successful completion of their first semester of schooling.

Selection Committee:

1. Mr. John Nicol
2. Principal of Kitscoty High School
3. President of the KHS Parent council
4. A member of the Kitscoty High

#### **School Staff Award Criteria:**

1. The student must provide documentation to show that they are in need of financial assistance to attend postsecondary schooling and that without assistance this attendance would be difficult. The student must be able to show that their financial standing, including their parents and/or guardians would preclude their ability to attend the post-secondary institution.
2. The student must be enrolled in a recognized post-secondary institution.
3. The student should have demonstrated a strong academic effort in their school classes.
4. The student shall outline their future goals and plans and describe their level of commitment to these goals and plans.
5. The student should indicate ways in which they have been a good citizen of the school and community.

#### **AWARD 6**

Funds administered by Buffalo Trail Public Schools: **The Burpee Positive Attitude Scholarship**

Background: The purpose of this award is to reward a grade twelve student who possesses a "Yes, I can!" attitude. Clarence and Mary Burpee were farmers and community members who were willing to tackle projects that had never been tried before. They did things like growing grass seed when everyone else was still growing wheat; like raising musk oxen as farm animals (the first such herd in Canada); like writing books, pursuing publishers and promoting book sales after they were 80 years of age; or like stepping up to eat a raw oyster because no one else would try it, and, "It was a choice oyster. I couldn't disappoint our host by refusing to eat it!"

The family has placed monies in trust and this award will be funded through the interest earned on that money therefore the amount will vary but, in most years, should provide between \$1,000.00 and \$2,000.00 to the selected applicant. Location: Hughenden Public School.

#### **Award Criteria:**

The following is a list of characteristics taken into consideration for this award:

1. willingness to always be the one to "lend a hand";
2. reaching out to the "underdog";
3. ability and willingness to defuse potential confrontation;
4. always choosing to voice the positive about people and/or situations (with friends, classmates and others they have contact with);

5. attends church of choice, or assists with service club activities, with regularity, where there is an opportunity to be mentored by the presence of elders from the community;
6. ability and willingness to observe and emulate the positive attitudes and skills of others; and,
7. ability and willingness to say “yes, I can” and consistently follow through with their best efforts.

The applicant must provide details and examples of evidence that he/she has demonstrated these attributes at school and in the community. This must take the form of either:

1. Essay of approximately 250 words; or
2. Point form write-up of approximately one page in length.

At least one supporting letter from a community member documenting community or service club or church activity should also accompany the application package. All of this must come with a cover letter (written using correct format) detailing the scholarship being applied for, aspirations of the candidate and why they believe they are a deserving candidate for this scholarship.

Candidates apply to the Burpee Positive Attitude Scholarship Selection Committee care of the Hughenden School principal. The committee will consist of three members (the principal, another staff member and a community member). Selection for this committee will be the responsibility of the school principal. The deadline for application for this award is annually by June 1<sup>st</sup>.

## **AWARD 7**

Funds administered by the Buffalo Trail School Division: **The Basil and Mabel Gadsden Bursary** or simply called the Gadsden Bursary

Background: This Bursary is awarded annually to a qualifying student from Mannville School.

### **Award Criteria:**

1. Annual award of \$400 to be awarded to a student who has enrolled in a post-secondary program of health, education and or recreation.
2. The Mannville School Awards Committee shall consider the following in the student selection:
  - 2.1 Marks
  - 2.2 Financial / family need
  - 2.3 Leadership / citizenship
  - 2.4 Community involvement
- 3 Proof of paid tuition / enrollment is required and accepted by the Principal and / or the Mannville School Awards Committee.
- 4 The interest received from the investment is the Bursary award for the current year. Excess interest shall be reinvested as Principal.
- 5 If no students apply, the interest shall be re-invested into the Principal. Neither award nor interest shall be carried over to the next year.
- 6 The Principal and / or Assistant Principal are responsible for providing the name, address and Social Insurance Number of the recipient to the BTPS Assistant Treasurer.

## **AWARD 8**

Funds administered by the Buffalo Trail School Division: **Howard and Dorothy Schreyer Bursary** or simply called the Schreyer Bursary

Background: Howard and Dorothy Schreyer spent their entire lives in the Mannville District. Throughout their years in Mannville, they were very grateful for the support that was provided by the community. As a note of gratitude, the children of Howard and Dorothy decided to fund a Bursary for students pursuing post-secondary studies. The purpose of the Schreyer Bursary is to provide financial assistance to students enrolled in a first year recognized program at any post-secondary institution leading to a degree.

Recipients who receive the Wilson and Sloan Memorial Scholarship will not be eligible for the Schreyer Bursary.

### **Award Criteria**

1. Each Schreyer Bursary will be an award of two thousand dollars (\$2000)
2. A maximum of two Bursaries will be awarded annually.
3. Priority will be given to two students at Mannville High School and if less than two students in the Mannville District are awarded, other students attending BTPS Schools are eligible to apply.
4. Student writes a letter of application to the Selection Committee providing a summary of his or her background, the reason for the field of study, and a brief budget for the first year. The purpose of the requirement to compose a combined plan and resume is to initiate the student to a process that typically has to be repeated several times over a professional career.
5. Because of their knowledge of the applicants, the teachers and Principal of Mannville High School will form the Selection Committee consisting of one or more members of the teaching faculty and this committee shall choose the recipients for the Bursary.
6. The Selection Committee shall use the letter of application for potential insight into the financial need and difficulties the student may be facing, but the format of the letter itself should not be used as a factor. If there are more than two qualified applicants, special consideration should be given to those who are facing difficulties such as financial hardship, family issues, or discrimination based on sexual orientation or race.
7. Investments will be constructed such that each year four thousand dollars (\$4000) is available for disbursement by the date normally set for such awards.
8. If zero or one Bursary is awarded in any one year, the remaining funds are to be reinvested for future awards.
9. When the amount of funds available to support this Bursary falls below \$2000, BTPS is hereby allowed to award the remaining balance as a final award and terminate the Schreyer Bursary.

## **AWARD 9**

Funds administered by Buffalo Trail Public Schools for the Lillian Bloom Scholarship.

## Background

The estate of Lillian Bloom provides for the founding and administration of the Lillian Bloom Scholarship. Lillian Bloom came to Wainwright, as a small child, with her parents, in August 1912. She graduated from the Wainwright High School and went on to the University of Alberta to earn her Bachelor of Arts and Bachelor of Education degrees. Following a couple of teaching assignments, Ms. Bloom returned to Wainwright in 1945 to begin her 10 year teaching career at the Wainwright High School. During her tenure at the Wainwright High School, Ms. Bloom was actively engaged in the education of the entire child as she provided classroom instruction and was an active participant in the development of the fine arts and of her community. In 1991, the Wainwright High School hosted a reunion for the classes of 1947 through to 1952. Ms. Lillian Bloom was the only teacher in attendance at this reunion and in an address to those gathered stated, "I have never had caviar or a Cadillac but her long association with her students has been most fulfilling." It is in this spirit that we carry this scholarship forward.

Location: Wainwright High School

Amount: Equal to the interest paid out in the previous year.

Award Criteria: One graduate of the Wainwright High School may receive this award in one year. If multiple applications are received, then the selection committee must select only one recipient.

1. The recipient must be in the final year of their Bachelor of Education degree from a recognized post-secondary institution.
2. Where possible, the recipient should attempt to complete his/her A.P.T. at either the Wainwright High School or a member school Buffalo Trail Public Schools.
3. The recipient must be able to provide documentation to indicate ways in which they have been a contributing member of their school and community, during both their secondary and post-secondary school years. This documentation may include, but is not limited to:
  - 3.1 Willingness to always be the one to "lend a hand";
  - 3.2 Willingness to stand up for what they believe is right;
  - 3.3 Consistently choosing to find the positive with people and/or situations;
  - 3.4 Summary of involvement/volunteerism in the Wainwright High School and the community of Wainwright; and,
  - 3.5 Willingness to sacrifice short-term gratification for long-term investment.This documentation may be presented in the form of the applicant's choice (i.e. print, electronic, multi-media) but shall not exceed 500 written words or 8 minutes in total presentation length.
4. Most recent I.P.T. summaries.
5. Letters of reference from supervising teachers.
6. Completed Student Teacher Evaluations.

Selection Committee:

1. Principal –Wainwright High School
2. Counsellor – Wainwright High School
3. Staff Representative – Wainwright High School
4. President of the Wainwright High School Parent Council

The Selection Committee, as listed above, is responsible for providing the name, address, and Social Insurance Number of the successful candidate to the Board Office of Buffalo Trail Public Schools in order that these funds can be dispersed to the recipient and so that this information can be submitted to the Trustees of the memorial trust fund in a timely manner.

Application Deadline: 12:00 a.m. - October 15 of the current school year. *\*\*Any applications postmarked after the above deadline may not be considered by the selection committee.\*\**

## **AWARD 10**

Funds administered by Buffalo Trail Public Schools: **Scot Steele Estate Bursary** or simply called the Steele Bursary.

Background: Throughout their lives Scot and Carel Steele were business owners, farmed and raised their 4 children in the Edgerton area. Scot and Carel lived across the street from the Edgerton School for more than 50 years. The purpose of the Steele Bursary is to provide financial assistance to a Grade 12 student from Edgerton Public School that has been accepted to a post-secondary institution in the fall of the current year.

Selection Committee:

To be determined annually by the school Principal which will include (if Possible) a representation from school council, staff, and/or community.

### **Award Criteria**

1. Each Steele Bursary will be an award of one thousand dollars (\$1,000.00).
2. In the event that 2 applicants are deemed equal in eligibility by the selection committee, both will be awarded the full Bursary of \$1,000.00 each.
3. Statement of Financial Need (student loans, receiving assistance from parents/guardians, any other bursaries or scholarships).
4. The recipient must be in good academic standing (maintain a minimum of 50% in all Grade 12 courses).
5. A brief summary outlining the positive impact of attending Edgerton Public School, some personal history, interests and future plans. (no more than 500 words).
6. Character reference must be from someone outside the school community and a non-family member.
7. Investments will be constructed such that each year two thousand dollars (\$2000) is available for disbursement by the date normally set for such awards.

8. If zero or one Bursary is awarded in any one year, the remaining funds are to be reinvested for future awards.
9. When the amount of funds available to support the Bursary falls below \$1000/\$2000, BTPS is hereby allowed to award the remaining balance as a final award and terminate the Steele Bursary.

Application Deadline is June 1<sup>st</sup> at 4:00 pm of the current year. Recipient to be notified by June 30<sup>th</sup>. Funds dispersed by October 1<sup>st</sup> with proof of tuition payment. Email applications to [edgerton@btps.ca](mailto:edgerton@btps.ca) Please contact the school for an application form.

## **AWARD 11**

Funds administered by Buffalo Trail Public Schools: **Clandonald School Scholarship.**

Background: At the time the Clandonald School closed there were school generated funds remaining in the school account. It was decided that the funds be used to create a scholarship for the students of Clandonald School.

Selection Committee:

To be determined annually by a member of the senior administration, and a principal from one of the schools that received students.

### **Award Criteria**

1. Each Clandonald School Scholarship will be an award of five hundred dollars (\$500.00) to a student who formally attended Clandonald School.
2. In the event that 2 applicants are deemed equal in eligibility by the selection committee, both will be awarded the full Bursary of \$500.00 each.
3. Statement of Financial Need (student loans, receiving assistance from parents/guardians, any other bursaries or scholarships).
4. The recipient must be in good academic standing (maintain a minimum of 50% in all Grade 12 courses).
5. A brief summary outlining the positive impact of attending Dewberry, J.R. Robson or St. Jerome's school, some personal history, interests, and future plans. (no more than 500 words).
6. Character reference must be from someone outside the school community and a non-family member.
7. Investments will be constructed such that each year one thousand dollar (\$1000) is available for disbursement by the date normally set for such awards.
8. If zero or one Bursary is awarded in any one year, the remaining funds are to be reinvested for future awards.
9. When the amount of funds available to support the Bursary falls below \$500, BTPS is hereby allowed to award the remaining balance as a final award and terminate the Clandonald School Scholarship.
10. Application Deadline is June 1<sup>st</sup> at 4:00 pm of the current year. Recipient to be notified by June 30<sup>th</sup>.
11. Funds dispersed by October 1<sup>st</sup> with proof of tuition payment. Email applications to the Assistant Superintendent of Learning.

## **OTHER AWARDS**

Students should contact their school administrator for information on other school and/or community-based awards or scholarships.